



WP3 FRAMEWORK & GUIDELINES

iED – Institute of Entrepreneurship Development

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1. Description of the WP

Youth participation and engagement into the civic life should be enhanced. Participation in the democratic life of any community is to have the right, the means, the space, the opportunity and the support to participate in the decision-making process of the society and the opportunity to engage with peers in activities that contribute to creating a better society.

The scope of WP3 is to select both active and inactive second-generation youth with non-EU migration background and motivate them to take part to a local event and start a process of selecting 6 young people to participate in the International Workshop in Rome, becoming a Second Generation Youth Ambassadors.

Each partner will organize the local event with the support of a Local Facilitator with the role to meet participants and work with them during a full-day event.

2. Description & implementation of the specific tasks

2.1. Participants' selection

In order to attract and select the participants for the Local Events, partners will use the Call for Interest already developed during the Kick-off meeting, translated into the relevant national language.

Call for Interest may be promoted within the following channels:

- Partners' website and social media profiles
- Create a Facebook event and promote it accordingly
- Relevant stakeholders' websites (Municipalities, other public authorities, NGOs, etc.)
- Local media websites
- Local newspapers

Partners can use the template provided as **Annex 1** in order to create a database and the list of participants for the Local Event.



2.2. Local Events organization

Following the selection phase, each partner will organize and implement the Local Event **with the participation of at least 25 second-generation young people with migration non-EU background**.

Selected participants will be contacted and provided with all necessary information (either via e-mail or phone call). The duration of each event will be one full working day (8 hours).

Below, a recommended structure of the Local Event is following:

- ❖ Registration
- ❖ Introduction – Welcoming section
- ❖ Ice breaker
- ❖ Presentation of the project and its outcomes / results
- ❖ Presentation of the national policies and activities towards the social inclusion of migrants
- ❖ Coffee break
- ❖ Stakeholders & other relevant organizations’ presentations (e.g. a representative from the local Municipality could present relevant actions for the social inclusion of migrants, etc.)
- ❖ Lunch break
- ❖ “RAYSE contest”: the goal of this contest will be the final selection of 6 young people that will participate in the International Workshop in Rome. It may have the form of a world café session which will result to individual concept notes on potential and suggested activities on how inclusion of migrants in the local societies can be promoted and ensured. The participants with the 6 best concept notes will be selected for the International Workshop in Brussels. The evaluation criteria of the concept notes could be:
 - The level of the understanding of the issue in total
 - The level of feasibility of the suggested action
 - The outcomes / results of the suggested action
 - Providing equal opportunities
 - Ensuring gender equality



Video making

At least 3 participants will be invited to record a brief interview telling briefly their personal experience and presenting the concept notes they developed in the previous section.

It is recommended that these 3 participants will be among the 6 ones that will be selected to participate in the International Workshop in Brussels.

Videos can either be recorded in national languages and English subtitles will be added from partners in the edit phase or can be recorder directly in English. In the first case, the professional video maker that will re recruited from each partner should embody the English subtitles in the videos. If the video maker is unable to perform this task, partners should contact IED. Videos’ duration should be maximum of 3 minutes.

In order to achieve homogeneity in the videos, all partners may use the structure / questions below:

- *Can you please briefly introduce yourself?*
(name & surname, country of origin, current status of employment / education, description of the migration “route” and background)
- *Can you please describe the way and means through which you were integrated into the local societies?*
- *Can you please describe your idea on enhancing youth participation and engagement into the civic life?*
(interviewees can shortly describe the concept note already developed during the contest session)

Important notes:

1. In order to compile with EU’s guidelines, **it is obligatory and very important that each partner develops an introduction for each video (e.g. the first 2-3 seconds of the video), including the title of the project and the following two logos:**





Complementary on the above, each partner can add the organization’s logo at the end of the video.

2. In order to be in line with the new GDPR regulation, during the registration of the participants in the Local Events, all partners should print in two copies and distribute the relevant **consent form** provided as **Annex 3**, which should be signed by each participant and by the partner. Each participant gets to keep one copy of the signed consent form.

During the Local Events, partners will distribute project’s leaflets and any other relevant promotional material. Also, during the event the list of participants already developed within the selection phase will be printed and distributed among the participants in order to be signed by them.

After the completion of the Local Events, each partner will provide IED with the relevant report, using the template provided as **Annex 2**.

Along with the signed list of participants and the report of the Local Event, the following supporting documents should also be collected:

- Agenda of the event
- Presentations held during the event
- Photos took during the event
- Video of the event (optional)
- Materials distributed during the event



3. Action plan & timeline

Tasks / Activities	Who	Tool	Timeline
Development of the WP’s guidelines & templates	iED	n/a	Done
Selection of the participants of the Local Events	All partners	Call for Interest Annex 1	21/1/2019 – 28/2/2019
Organization & implementation of the Local Events	All partners	Annex 1 Annex 3	1/3/2019 – 15/6/2019
Edit & finalization of the videos	All partners	n/a	15 – 30/6/2019
Development of the reports for the Local Events	All partners	Annex 2	15 – 30/6/2019
Compilation of the Synthesis report from all Local Events	iED	n/a	1 – 15/7/2019

